



# Autodromo Internazionale Enzo e Dino Ferrari – Imola – Bo – 21 – 23 April 2023

# COMMUNICATION TO PARTICIPANTS

Date: April 6<sup>th</sup>, 2023

Subject: General information

From: Organizer

To: All Competitors/Drivers of all categories

Categories: FRECA - IF4C - TCR ITALY - CISP - Campionato Italiano Autostoriche - ZINOX F2000

Pages: 8 Attachments: 7

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To operationally facilitate the pre-race management of the various categories involved, Mr. Competitors / Drivers are strongly requested to scrupulously follow the current F.I.A. / A.C.I. sporting rules, as well as the provisions of this circular, regarding:





# A) EVENT REGISTRATION

# REGISTRATIONS FOR INDIVIDUAL SCHEDULED RACES

All entries must imperatively be received by Formula Imola Spa by Friday 14th April 2023 and must be accompanied by the appropriate entry fees.

Registration must be made as follows:

Competitors with an Italian license by means of the on-line "pre-registration" procedure on the ACI website.

Information on how to use this procedure can be found on the Aci Sport website.

As per the regulations, in order to pre-register it is ESSENTIAL to insert the Competitor/Driver's photo in the profile on the ACI portal.

We inform you that for the Competitor/Drivers with Italian Licenses from 6 February last the admission of the preregistration/registration to the races takes place only for licensees whose photograph is correctly associated with their ACI profile.

Please note that pre-registrations, once taken in charge by the organizer will no longer be visible nor editable by the competitor.

# N.B. A competitor with an Italian license may enter drivers with foreign licenses in the race.

The pre-registration even if accepted to be validated must be followed by sending the copy of the payment.

The Competitor/Conductor must send:

- Copy of the payment of the event entry fee;
- Copy of any documents found to be expired (medical examination and/or ACI association);
- Please note that any ratings required for driving the car must be entered on the license and appear on the ACI
- In case of a minor driver, self-certification of parental authority, and copies of the identity documents of the minor and parents.
- PLEASE DO NOT SEND THE ENTRY FORM ONCE THE PRE-REGISTRATION HAS BEEN MADE UNLESS GIVING REASONS FOR SENDING IT.

Competitors/Conductors with foreign licenses should download the forms from www.acisport.it or autodromoimola.it, Notice Board Sections, duly fill them out and forward them by email together with the following documents:

- Competition entry form
- Valid Competitor and Driver(s) licenses (front and back);
- Copy of payment of the event entry fee;
- Medical Fiche (in case it is not shown on the license itself);
- Authorization ASN of membership (mandatory in case it is not shown on the license itself);
- In case of a minor pilot, self-certification of parental authority, and copies of the identity documents of the minor and parents.

# The entry in any case is considered valid and finalized ONLY when the relevant entry fee is paid.

It is recommended to all Competitors, when using the entry form, to indicate all essential data (in particular license no. and technical passport no.) and to attach the above documents in order for the entry to be considered valid.

NB. Only foreign competitors must compulsorily send duly completed and signed entry forms with the above required documents attached.

All the above documents must imperatively be sent by email to the following address: sportoffice@autodromoimola.it by Friday 14th April 2023.

Registration fees can **ONLY AND EXCLUSIVELY** be sent **by bank transfer** to:

FORMULA IMOLA Spa – Piazza Ayrton Senna da Silva n. 1–40026 IMOLA –BO Banca di Credito Cooperativo Ravennate e Imolese - Filiale di Imola Rocca Intestato a Formula Imola Spa

Codice IBAN: IT 52J0854221001000000173613

Codice BIC: ICRAITRRF20





**Strictly specify:** 

- 1) Name(s) of competitor(s)
- 2) Type of championship/Trophy/Cup in which is participating

The copy of the transfer account must contain the CRO number

FOR INVOICING: Together with the statement of payments, the header to which the invoice should be issued complete with all necessary data (including VAT Number, Tax Code and Univocal Code or PEC) should be indicated and an email sent to: amministrazione@autodromoimola.it.

#### ATTENTION

In case of cumulative payments, a detailed note with the names of the conductors, championships, and type of services (Entry Fees, Free Practice, and Various Services) to which the payments refer must be attached, using the "Attachment 1" form

# ATTENTION FOR FOREIGN COMPANIES (WITH NON-ITALIAN VAT NUMBER)

As required by Italian tax regulations, following the publication on 24/09/2018 by the Agenzia delle Entrate of Principle of Law No. 2 on VAT (Dpr. 633/72 and subsequent amendments), all services will be subject to ordinary VAT even for companies with non-Italian VAT registration numbers

The registration fee amounts are as follows:

Categories	Costs	Vat	Total
TCR Italy Touring Car Championship	€ 1.050,00	€ 231,00	€ 1.281,00
Campionato Italiano Velocità Autostoriche	€ 630.00	€138,60	€ 768.60

N.B. The date of making the payment (not the value date) will be considered for transfers.

Any pre-registration made after the deadline and/or for any registration form received after the deadline will not be considered valid.

# B) FREE PRACTICE SESSIONS

# FREE PRACTICE SESSIONS

The amounts of free practices are as follows:

Categories	Duration	Taxable	VAT	Total
TCR Italy Touring Car Championship	30'	€ 210,00	€ 46,20	€ 256,20
Campionato Italiano Velocità Autostoriche	30'	€ 150,00	€ 33,00	€ 183,00

# ATTENTION!

Free practice sessions MUST BE MANDATORY PAID by bank transfer to the same bank account provided above for the entries and together with the same and sent a copy by email within the deadline.

The liability release (Attachment 2) MUST NOT BE SENT BY MAIL but duly signed in original and must be delivered by the team leader from 17.00 to 19.00 hours of 20th April 2023 and from 08.30 to 17.30 hours of 21st April 2023 Place of delivery. FOR FREE PRACTICES WILL BE DELIVERED A STICKER TO BE APPLIED TO THE CAR (WINDSHIELD ON THE UPPER LEFT SIDE OF THE DRIVER'S SIDE FOR TURISMO AND GT CARS AND ON THE NOSE ABOVE THE NUMBER FOR FORMULA AND PROTOTYPE CARS) THAT WILL ALLOW ENTRY TO THE TRACK FOR THEM.

# C) TIMETABLE OF THE EVENT

# 1) TIMETABLE

The provisional timetable of the event will be published at www.acisport.it and at www.autodromoimola.it

#### 2) CIRCUIT ENTRANCE

Access to the Paddock from Friday to Sunday is reserved for holders of a suitable pass and in compliance with the legislative provisions in force at the time.

Entry to the circuit is permitted:

-	Wednedsday 19 April 2023	from 19.00	to 24.00 only for Italian F.4 Championship Teams
	TI I 00 A 1 0000	10.00	. 00.00

-	Thursday 20 April 2023	from 10.00	to 20.00
-	Friday 21 April 2023	from 08.00	to 20.00
-	Saturday 22 April 2023	from 08.00	to 20.00





Please strictly observe these times.

Transportation of materials and/or movement of heavy vehicles are not allowed during night hours unless specifically authorized by the Circuit Management.

During the weekend, access to the main paddock for loading and unloading of materials will only be allowed for a maximum duration of 45 minutes with the issuance of a delivery pass (subject to a cash deposit of 50.00 euros).

# 3) ADMINISTRATIVE CHECKS:

# COMPETITORS AND DRIVERS WITH ITALIAN LICENSES.

ONLY AND EXCLUSIVELY competitors/drivers who are not in good standing with the documents sent with the registration or with documents that have expired in validity must present themselves.

# COMPETITORS AND DRIVERS WITH LICENSES OTHER THAN ACI LICENSES

WILL HAVE TO COMPULSORILY PRESENT THEMSELVES TO CARRY OUT THE SPORTING VERIFICATIONS (DOCUMENT CONTROL AND SIGNATURE VERIFICATION FORM)

The Administrative Checks will be held at the second Floor of Race Control Building (Office 1) from 09.00 to 11.00 of 21st April 2023 for all competitors and drivers licensed by another ASN and for ACI Sport license holders who do not comply with the documentation sent (declaration for minors, expired medical certificates, etc.).

# 4) TECHNICAL SCRUTINEERS:

As per regulations, pre-race scrutineering will be conducted in attendance.

Regarding the necessary forms that can be downloaded at the following link:

https://www.acisport.it/it/acisport/normativa/regolamenti-tecnici/2023, the following should be adhered to:

- Annual Technical Certification (CA) (only at the first race of the year), must be uploaded by the competitor to the
  car's technical passport (ACI Portal). For cars with foreign passports, the certification must be sent digitally to
  the Organizer.
- Car Declaration (DV): Must be sent digitally to the Organizer.
- Clothing Declaration (DA): Must be sent digitally to the Organizer.

Files submitted must be in pdf or jpg format and named as follows:

category\_n-race\_Name-Conductor\_Type\_Document. Example: TCR\_99\_Rossi-Mario\_DA

Submission to the organizer must absolutely be made by email to the following address certificazionitecnicheauto@gmail.com COMPULSORILY BY 19th APRIL 2023.

Submissions and files that do not comply with the above will not be considered.

Please note that all cars registered by Competitors with Italian license MUST BE HOLDERS OF ACI SPORT TECHNICAL PASSPORT (Appendix 6 RSN art. 2.9.1).

Competitors may use the equipment located in the scrutineering premises in compliance with current health regulations.

#### 5) TEAM MANAGERS AND DRIVERS BRIEFING

Briefings will be held at the Briefing Room post on the first Floor of the Pit Control Building with access from staircase D.

# 6) TRACK WALK DRIVERS

The track walk for Drivers <u>only and exclusively on foot (no bicycles or scooters "monopattini")</u> is scheduled at the following times:

- Thursday 20 April 2023 from 18.15 to 20.00...

# 7) EXIT BILGES DISMANTLING STRUCTURES

We remind all participants that the dismantling of structures and the movement of vehicles may take place – for safety reasons – only at the end of the last scheduled race.

Any failure to comply with this provision will be reported to the Stewards for the measures provided for in the Regulations.





# D) EVENT LOGISTIC

# 1) PASS DISTRIBUTION OF PASSES FOR COMPETITORS AND SERVICES

Access to the Paddock from Friday to Sunday is reserved for holders of a suitable pass and in compliance with the legislative provisions in force at the time.

Distribution of service passes to Competitors will be done as follows:

Thursday 20 April 2023 on the second floor of the Race Direction Building (Office 1) from 14.30 to 19.00

<u>From Friday to Sunday</u> the Accreditation Center located in **Via Lambertini, 8 - Imola - Bo** and will observe the hours indicated in the following point 3.

The distribution of service passes for Services (Promoters, Tires men, Miscellaneous Services) will be done as follows: Thursday 20 April 2023 on the second floor of the Race Direction Building (Sport Office) from 14.30 to 19.00 From Friday to Sunday the Accreditation Center located in Via Lambertini, 8 - Imola - Bo and will observe the hours indicated in the following point 3.

# 2) ACCESSO IN GRIGLIA

Access to the grid is allowed only to Pit-Wall pass holders.

# 3) ACCREDITATION CENTRE

The accreditation centre will be in Via Lambertini, 8 - Imola - Bo (attachment 7) and will observe the following hours:

Friday 21 April 2023 from 08.00 to 20.00
 Saturday 22 April 2023 from 08.00 to 18.00
 Sunday 23 April 2023 from 08.00 to 12.00

For the collection of envelopes, it will be necessary to show an identification document.

# 4) TRANSPONDER DISTRIBUTION

Transponders must be collected by the Team Representative at the timing room located on the first floor of the Pit Building between the Briefing Room and the Press Room (Track side) with access from staircase D at the following times:

-	Thursday 20 April 2023	from	10.00	to	18.00
-	Thursday 20 April 2023	from	08.30	to	19.00
_	Friday 21 April 2023	from	08.30	to	12.00

Transponders must be **returned** always at the local timing on Sunday 23th April **within 30' from the end of the last scheduled race**.

# 5) ENTRY OF SERVICE VEHICLES AND CARS

The entrance to the Paddock and to the boxes for the assistance means (Trucks, Vans, and Cars) it must take place from Via Santerno - Rivazza gate entrance.

#### 6) MEDIA CENTRE

The Press Room, located on the second floor of the Pit Building with entrance from Staircase E and will observe the following hours:

-	Thursday 20 April 2023	from 14.00	to 18.00
-	Friday 21 April 2023	from 08.00	to 20.30
-	Saturday 22 April 2023	from 08.00	to 21.00

Sunday 23 April 2023 from 08.00 until the departure of the last journalist

#### 7) OFFICIAL NOTICEBOARD

The Official Notice Board will be only and exclusively Virtual and will be active from **Thursday 20 April 2023** at the following links https://webapp.sportity.com/channel/ARW\_23 and on the Sportity platform using the password ARW\_23 and accessible via App. (Attachment 6)





# 8) RANKINGS DISTRIBUTION

No paper copies of the rankings will be distributed, which will be available at the following links:

- https://livedataacisport.perugiatiming.com
- ACI Sport <a href="http://acisport.it/it/home">http://acisport.it/it/home</a>

# 9) RADIO FREQUENCIES

Please note that as per the provisions of the Ministry of Economic Development each participating team that will use frequencies and radio equipment must apply for and obtain from the Ministry at the following email address the temporary license for use of frequencies and radio equipment. frq.temp@mise.gov.it. (See Attachment 5).

# E) CIRCUIT LOGISTIC

#### 1) OVERNIGHT STAY AT THE CIRCUIT

Motorhomes, campers or suitably equipped vehicles are allowed to stay overnight at the Circuit only if suitable areas are available and in the appropriate spaces.

# 2) TELEVISION SIGNAL DISTRIBUTION

Please note that the distribution of television signals inside the boxes and paddock of the Circuit is in digital terrestrial HD. You are requested to tune your equipment to receive the TV signal distributed inside the Circuit.

### 3) AUDIO-VIDEO BROADCASTS

We remind you all those who during the event will use within their hospitality / tensile structures etc... audio and / or video equipment there is an obligation to pay SIAE rights, which must be made in advance at: SIAE Agency of Imola - 40026 Imola (Bo) phone +39 0542 24424 - mail imola@mandatarie.siae.it.

# 4) CERTIFICATION OF TEMPORARY STRUCTURES WITHIN THE PADDOCK

Attached hereto is the communication (Attachment 3) regarding the certification documentation for the authorization to install temporary structures within the paddock during the event.

This documentation must be sent to our technical office - Geom. Simone Magnani (tel. +390542655129) - at the following email: <a href="mailto:simone.magnani@autodromoimola.it">simone.magnani@autodromoimola.it</a> NO LATER THAN DAY 13 Aprile 2023.

# 5) MUNICIPAL BILLOBOARD TAX

All those who intend to display flags, banner, etc. visible from outside, there is an obligation to pay a municipal advertising tax of **6,70 euros** per square meter. We therefore invite you to contact the circuit offices (info@autodromoimola.it) for arrangements on how to pay this municipal tax.

# 6) WI-FI AREA

Free and free WI-FI service is available in the Paddock, inside the boxes and in the Pit-Lane.

The name of the WI-FI line is: Autodromoimola.

Upon request, private WI-FI internet connections for exclusive use may be activated inside the boxes for a fee as per the appropriate prospectus (Attachment 4). The request must be made no later than 13 April 2023.

# 7) MISCELLANEOUS SERVICES REQUESTS

Requests for miscellaneous services (Facility Rental, Vigilance services, Dedicated Internet Lines, etc.) should be sent by email at the following address info@autodromoimola.it or telephone +39 0542-655111

# 8) HOSPITALITY ROOM RENTAL

Hospitality areas are available for representation of various sizes, with the possibility of customized catering service. For information and quotes, please contact by phone +39 0542 655182 or e-mail <a href="mailto:marketing@autodromoimola.it">marketing@autodromoimola.it</a>

### 9) BAR - CATERING

There is a Self-Service Restaurant service "Carburo" from Thursday 20th to Sunday 23rd of April from 12.00 to 15.00.

There is a Bar service on the following Days and Hours.

Thursday 20 April 2023 from 08.00 to 18.00
 Friday 21 April 2023 from 08.00 to 21.00





- Saturday 22 April 2023 from 08.00 to 21.00

Sunday 23 April 2023 from 08.00 until the end of the track activity

For self-service restaurant reservations or meal vouchers: to be arranged, pit deliveries for non-catered teams, contact the "Carburo" restaurant directly or contact them at the following email <a href="mailto:ristorantecarburo@lafenicecatering.it">ristorantecarburo@lafenicecatering.it</a>

# 10) INTERNAL FUEL DISTRIBUTION

There is a fuel station inside the Circuit which runs the following hours: 24h/24h Payment: Self Service only with Credit Cards.

# F) SAFETY INFORMATION FOR EVENT PARTICIPANTS

# 1) SAFETY- RELATED INFORMATION FOR EVENT PARTICIPANTS (TEAMS).

For all participants (Teams), the safety provisions to be followed inside the Circuit are outlined in the document named "Information on Specific Risks - Imola Circuit" published on the Circuit website and as a further communication to participants on the Aci Sport Website of which <u>Teams must take mandatory notice</u>.

# 2) GENERAL AND SAFETY INFORMATION INSIDE THE CIRCUIT

The event will also be open to the public regarding the Paddock in compliance with the regulations in force at the time. Please note that throughout the event the current health protocols required by the regulations in force during the period of the event must be respected.

Please note that the health protocols required by current legislation during the period of the event must be respected throughout the event

# 3) WASTE DISPOSAL

We inform you that the events organized within the "Enzo e Dino Ferrari" Circuit of Imola are ISO 20121 certified therefore a system of waste collection will be active where you will find the following containers

- BLUE colored containers specifically for the collection of waste consisting of PAPER/CARDBOARD
- YELLOW containers specifically for the collection of waste consisting of PLASTICS/CANS
- GREEN-colored containers specifically for the collection of waste consisting of GLASS
- BROWN-colored containers specifically for the collection of waste consisting of ORGANIC
- WHITE-colored containers specifically for the collection of INDIFFERENT waste.

# Special Waste

We remind you that there is a ban on the abandonment of special waste inside the Imola circuit as specified in article 8.2 of the general regulations below and available in full at the following link:

http://www.autodromoimola.it/regolamento/

8.2 It is absolutely forbidden to leave in the areas used by the Client waste even of a special nature such as, by way of example: tires, batteries, containers containing oil/fuel and vehicle parts in general etc. The materials that the Customer intends to dispose of must be properly disposed of at his/her own care and expense. If this is not complied with, the Customer shall reimburse the disposal costs to the Manager.

Therefore, it is requested that the following information be disseminated as soon as possible to all participants of the event because with the support of all those present, we will be able to ensure the environmental sustainability of the event.

# G) SPECTATOR/PUBLIC ENTRANCE

Access to the Paddock from Friday to Sunday is reserved for holders of a suitable pass and in compliance with the legislative provisions in force at the time.

# There is no public access to the Paddock.

The following grandstands M and I will be open to the public.





# H) CIRCUIT TIMES AND CONTACTS

Autodromo Internazionale Enzo e Dino Ferrari Formula Imola Spa a socio unico Via Piazza A. Senna n. 1 – 40026 Imola – Bo – Switchboard +39 0542-655111 – Fax +39 0542-30420.

The circuit management offices located at Race Control Building will observe the following hours:

-	Thursday 20 April 2023	from	08.30	to	18.00
-	Friday 21 April 2023	from	08.30	to	18.00
-	Saturday 22 April 2023	from	08.30	to	18.00
-	Sunday 23 April 2023	from	08.30	to	18.00

It is trusted that everyone will cooperate fully so that the management of the event will run smoothly.

Sports Office

# **Attachments**

- Multiple billing payments
- Liability\_Waiver\_car\_Free\_Practices (Adults and Minors)
- Installs\_Structures\_Imola\_Circuit
- Imola\_prices\_temp\_Vlan\_internet Lines
- Info for radio frequencies
- App Sportity Notice Board
- Accreditantion Centre



# **COMUNICATION OF MULTIPLE PAYMENTS**

(Attachment 1)

payments of registration fees, free practice and other services. Bank transfer by (ordering party)

Bank transfer by (ordering par
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Person/Company	
Address	
Postal Code - City	

Amount to be invoiced to:Importo da Fatturare a:

Heading	
Address	
Postal Code - City	
VAT number, Fiscal code	
Unique code SDI-PEC	

Imola ACI Racing Weekend 1 2023 -	Autodromo Int.le "Enzo e Dino Ferrari" - Imola -Bo-
01 -	04 September 2022
The total amount of the transfer in Euros	

# As specified,

# Entry fees:

	n.	Category	Amount	Total Amount
		TCR Italy Touring Car Championship	€ 1.281,00	
		Campionato Italiano Velocità Autostoriche	€ 768,60	

# Free practice fees:

n.	Category	Minutes	Amount	Total Amount
	TCR Italy Touring Car Championship	30'	€ 256,20	
	Campionato Italiano Velocità Autostoriche	30'	€ 183,00	

Other Services		Amount	
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Bank Coordiantes for the payment:

Banca di Credito Cooperativo Ravennate e Imolese - Fil. Imola Rocca c/c Intestato a Formula Imola Spa c/c 055000173613 Codice IBAN: IT 52J0854221001000000173613

Please find attached:

- n. Race Entry Form(s)
- § Copy of the transfer





#### INFORMED CONSENT AND DECLARATION ON THE USE OF THE IMOLA AUTODROME FUNCTIONAL POLE

On the day(s)	
the undersigned (surname)	
born in	statedate//
resident in	state
street	n. ZIP code
telephone	e-mail
in possession of driving license catn	issued on/
by the prefecture / DMV	expiring on//
licensecategoryn.	
vehicle brandmodel	license plate

#### **DECLARES**

- to have examined the current state of the Racetrack, the equipment and the technical support services present at the Autodrome, including the safety measures applied, and to have verified its perfect condition and conformity to its requirements, and therefore to relieve itself, its successors and assigns in any capacity, Formula Imola S.p.A, as manager, Con.Ami, as concessionaire of the Enzo and Dino Ferrari International Autodrome Functional Pole and the Municipality of Imola, as owner, from any consequence that may arise from the activity undertaken including accidents and/or incidents that may be caused by the state of the Racetrack, equipment and services:
- 2. to have read the provisions contained in the General Regulations of the Racetrack, which is an integral part of this letter, the contents of which I have shared and found posted on the Paddock notice board and on the website <a href="https://www.autodromoimola.it">www.autodromoimola.it</a>, in particular to know, the rules and precautions to be observed by the users of the Racetrack, to accept them all unconditionally and to undertake to observe them;
- 3. to be aware of the provisions of the current regulations with regard to the containment and management of the epidemiological emergency from COVID-19 and to abide by and comply with the provisions of the current reference regulations;
- 4. to be aware:
  - of the obligation to remain at home in the presence of fever (over 37.5°) or other flu symptoms and the usefulness of calling one's family physician and health authority:
  - and to accept the fact that he/she may not enter or remain in the facility and that he/she must promptly report it where, even after entry, there are conditions of possible danger such as but not limited to symptoms of influenza, abnormal body temperature, contact with persons tested positive for the virus in the preceding fourteen (14) days or for whom the Authority's orders require them to inform their treating physician or the Health Authority, to remain at home or to carry out fiduciary isolation;
  - of the provisions of the Authorities and the Company concerning access to the facility and that he/she undertakes to comply with them, in particular by taking care to maintain the requirements set forth in the Company's Anti-contagious Protocol available at <a href="https://www.autodromoimola.it">www.autodromoimola.it</a>;
  - that he/she is required to promptly and responsibly inform the Company of the presence of any flu-like symptoms during the performance of the activity, taking care to remain at an appropriate distance from the persons present;
- 5. to be in perfect physical and mental health, not use substances (i.e. alcohol, narcotics, drugs, etc.) that may in any way impair or alter his/her efficiency, and that he/she is in possession of a valid medical certificate attesting to his/her physical fitness in line with the provisions of DM Salute of April 24, 2013 and art.42 bis dd.l. June 21, 2013 n. 69, and therefore to release Formula Imola S.p.A., Con.Ami and the Municipality of Imola from any liability for any physical problems that may arise during the activities:
- 6. to be in possession of a valid license and/or driving license and to have adequate information and training on the specific risks of the activity undertaken on the Racetrack:
- 7. to have a vehicle perfectly suitable for the activity he/she intends to carry out and to undertake to wear suitable technical clothing and protection while on the Racetrack;
- 8. to undertake not to allow any other person to circulate inside the Racetrack with the above-mentioned vehicle, assuming as of now all responsibilities and any sanctions, civil, administrative or criminal resulting from the failure to comply with this rule;
- 9. to undertake to make the first few laps at low speed and with caution for the sole purpose of a reconnaissance of the Racetrack, declaring as of now that the continuation of the trial beyond the reconnaissance laps constitutes tacit confirmation that he/she is perfectly familiar with the course and is aware of its technical difficulties, that he/she actually wants to carry out the activity and is capable of carrying it out;
- 10. to have adequate personal insurance coverage against all risks (including the risks of death and partial or total permanent disability) and third-party liability insurance, which provide for the waiver of recourse under Article 1916 of the Civil Code;
- 11. to be aware of the noise limitations contained in Law No. 447/1995, Presidential Decree No. 304/2001 and the provisions contained in the Acoustic Classification Plan of the Municipality of Imola (available at <a href="http://trasparenza.nuovocircondarioimolese.it/imola/amministrazione-trasparente/pianificazione-e-governo-del-territorio/nuova-pianificazione-adottata-psc-rue-ca/approvazione)</a>, to authorize that the vehicle used to be subjected to a check on the actual noise emissions produced and to be aware of, and accept, a fixed emissions monitoring system that measures the Leq (A) for each hour of activity, the daily average of the period from 9.00 to 18.30 and from the

#### Formula Imola S.p.A. a Socio Unico





period from 06.00 to 22.00, and a dynamic system that measures emissions; and that, in the event of exceeding the limit values or the detection of a tendency to exceed them, Formula Imola S.p.A. is recognized the right to suspend and/or interrupt the activity in progress without having to pay any compensation and/or damages;

- 12. to use the Racetrack at his/her own risk and danger and to be, in any case, fully aware of the risks to his/her own and others' physical safety and to expressly and consciously accept them connected with the practice of the activity, also with reference to the simultaneous presence of other Drivers, and with such awareness that he/she intends to carry out the activity at his/her own and exclusive risk, thereby expressly declaring in other words, and as far as may be necessary that he/she gives his/her express consent to the exercise of such activity, which takes place on his/her own responsibility and is in line with his/her abilities, experience and/or knowledge;
- 13. to raise, to the fullest extent, for him/herself, his/her successors and assigns in any capacity, Formula Imola S.p.A, the Con.Ami and the Municipality of Imola from any consequence that may derive to them none excluded, and with respect to both the undersigned and any third party from accidents and incidents and from the activities consequent to the same (by way of example only: vehicle recovery, fire extinguishing, rescue activities, etc.), and to relieve in any case, to the fullest extent, for him/herself and his/her successors or assigns in any capacity, Formula Imola S.p.A, the Con.Ami and the Municipality of Imola, the staff employed by the Autodrome or in any case members of the organization, and including any employee and/or person designated by them for the performance of duties or functions at the Autodrome and/or for the purposes of carrying out the activities, with respect to any obligation to pay sums of any kind by way of compensation for damages, indemnities, reimbursements, etc. and both with respect to the undersigned and to any third party in the event of any injury and/or accident and the activities consequent to the same, whatever the duration, outcome and consequences of the same, which may occur during the activity, and this whatever the cause of the injury, event and/or accident including force majeure and fortuitous events , whoever may be attributable, including Formula Imola S.p.A, the Con.Ami and the Municipality of Imola, their respective organizations, supervisors and employees all, and, in general, any other party involved, also due to negligence, and even if occurring or caused during the activities resulting from the accident, event and/or claim;
- 14. that he/she is fully and exclusively responsible for compensation for any damage caused, directly or indirectly, to the structures of the Circuit, to other Drivers, their vehicles and their property, to third parties none excluded, whether spectators, people transported, companions, people however carrying out any activity and also on their behalf in the Circuit (photographers, press officers, journalists, exercising commercial and/or professional activities, etc.) or members of the organization, and including any employee and/or person designated by them for the performance of duties or functions at the Autodrome and/or for the purposes of carrying out the activities (by way of non-exhaustive example only: course attendants, fire-fighting service attendants, doctors and health personnel, photographers, press officers, journalists, etc.) and to their property, and to relieve now and for then, in the broadest way, for him/herself, his/her successors and assigns in any capacity, from any and all responsibility regarding the event Formula Imola S.p.A, the Con.Ami and the Municipality of Imola, as well as holding them harmless from any claim for damages that may be made to them by third parties and their successors in title for the above causes as well as in any case to undertake to indemnify them for all expenses and charges that they may have to incur for any reason in the interest of the undersigned;
- 15. to be aware of the fact that the parking lots and Paddocks located inside the Autodrome are unattended and therefore to relieve Formula Imola S.p.A., Con.Ami and the Municipality of Imola from any responsibility for theft, damage and/or loss of goods and materials left in storage at the Autodrome;
- 16. to accept, without raising exceptions or requests for compensation or indemnity that Formula Imola S.p.A., in case of necessity or at its sole discretion, may modify, suppress, interrupt or suspend, even during the trials, the use of the Racetrack and its facilities;
- 17. that the activity carried out is of the following nature (please cross out the type of activity):
  - [] competitive sports;
  - [] non-competitive sports;
  - [] non-organized recreational;
  - [] occupational;
  - and, if requested, provides Formula Imola s.p.a. with a copy of its medical certification of physical fitness;
- 18. By signing this contract, the customer declares to have read the information on the processing of personal data pursuant to European Regulation 679/2016 and Legislative Decree 196/2003 as amended by Legislative Decree 101/2018. The complete information on the processing of personal data follows this document and is in any case available with the relevant updates on the website <a href="https://www.autodromoimola.it/">https://www.autodromoimola.it/</a>;
- 19. the undersigned further declares that he/she has been informed by the Data Controller that the possible processing of his/her personal and/or health-related data is necessary in order to prevent contagion from the so-called Coronavirus, so as to protect the safety of individuals passing through its premises, as a fulfillment related to the anti-contagion security protocols assumed by the Company pursuant to Art. 1 paragraph 1, letter z) and gg) legislation no. 19/2020 and its implementing measures and art. 1, paragraph 14, legislation no. 33/2020 (as specified in the Shared Protocol of regulation of measures to combat and contain the spread of Covid-19 in the workplace of March 14, 2020 updated on April 24, 2020). Thus, the legal basis is the necessity of the processing for the performance of a task of public interest vested in the Data Controller and, with specific regard to health-related (so-called special) data, for the fulfillment of the Data Controller's obligations in the field of labor and social security law and social protection.

(Signature

The following clauses are specifically approved pursuant to Art. 1341 and 1342 of the Civil Code the following clauses: 1) racetrack status and safety; 2) general autodrome regulations; 3) health status and certification of physical fitness; 4) driving license or title; 5) vehicle efficiency; 6) vehicle liability; 7) reconnaissance and confirmation of activity; 8) TPL insurance policy; 9) acoustic discipline; 10) physical risks and activity exercise; 11) liability indemnities; 12) assumption of compensation; 13) parking; 14) suppression, interruption and suspension of activity; 15) activity characteristics.

(Signature)





#### INFORMATION NOTICE ON THE PROCESSING OF PERSONAL DATA

Formula Imola S.p.A, as Data Controller of personal data in accordance with art. 4 and art. 13 of the EU Regulation 2016/679 informs you that it will process your personal data manually and/or with the support of computerised means for the purposes indicated below.

#### **Data Controller and DPO (Data Protection Officer)**

The Data Controller is Formula Imola S.p.A., based in 40026 - Imola (BO), Piazza Ayrton Senna da Silva n. 1, P.I. 02823951203, certified e-mail: <a href="mailto:info@pec.autodromoimola.it">info@pec.autodromoimola.it</a>. The data controller has appointed a DPO (Data Protection Officer), Avv. Chiara Ciccia Romito contactable at the e-mail address <a href="mailto:document-document-declaration-declarat

#### Type of data processed

The personal data being processed are identification data (i.e. first name, last name), contact data (i.e. address and place of residence, telephone and personal email), and data related to the possession of the driver's license, issuing body and expiration date.

#### Purpose of processing

The personal data you provide will be processed for purposes related to:

- 1. the performance of activities of the following nature: competitive sports; non-competitive sports; non-organized recreational; and occupational; within the Imola Autodrome Functional Pole;
- 2. the fulfillment of legal obligations under tax and fiscal regulations;
- 3. the sending, by means of paper and/or digital instruments, of promotional material, advertising, surveys regarding the activity of the Autodrome and for communication and transmission to our business partners.

#### Legal nature of the conferment

The conferment of data by the interested party for the purposes referred to in points 1) and 2) is mandatory; while the conferment of data for the purpose referred to in point 3) is optional, however, in the event of failure to confer, the owner will be unable to follow up on the processing operations related to this purpose.

# Legal basis of the processing

The legal basis of the processing for the purpose referred to in point 1) is found in the adoption of pre-contractual measures at the request of the data subject pursuant to Art. 6 letter b) of the EU Reg. 679/2016; the legal basis of the processing for the purpose referred to in point 2) is represented by the fulfillment of a legal obligation pursuant to Art. 6 letter. c) of the EU Reg. 679/2016; the legal basis of the processing for the purposes referred to in point 3) is found in the consent expressly given by the data subject, revocable at any time, as provided by Art. 6 letter a) of the EU Reg. 679/2016.

# Categories of recipients of personal data

The processed data will not be disclosed to third parties. Recipients of the acquired data may however be, in addition to the data controller:

- entities, professionals, companies or other structures entrusted by us with the processing related to the fulfillment of administrative, accounting and management obligations related to the ordinary course of our economic activity;
- public authorities and administrations for the purposes related to the fulfillment of legal obligations or to the subjects entitled to access them by virtue of provisions of the law, regulations, EU regulations;





- banks, financial institutions or other entities to which the transfer of the aforementioned data is necessary for the performance of our company's activities in relation to
  the fulfillment our contractual obligations towards you;
- business partners carrying out activities closely connected and/or complementary to the services offered and/or made available by Formula Imola S.p.a, such as suppliers of furnishings, suppliers of hotel facilities and suppliers of technical facilities.

The list of data processors is available upon request.

#### Methods of data collection and retention times

The personal data collected will be processed in accordance with the principles of lawfulness, fairness and transparency and in any case in such a way as to ensure their security and maximum confidentiality. Your data will be stored in a form that allows for their identification for a period of time not exceeding the achievement of the purposes for which the data were collected. Personal data collected for the purposes mentioned in point 1) will therefore be kept for as long as necessary for the pursuit of the legitimate interest of the owner and in any case always in compliance with the principle of limitation. Data strictly necessary for tax and accounting purposes, the purpose for which they were collected having ceased to exist, will be kept for a period of 10 years as stipulated in Article 2220 of the Civil Code. Personal data collected for the purposes referred to in point 3) will be processed for the time strictly necessary for the pursuit of the purposes, in any case not more than 24 months, and/or until there is an express revocation of consent by the person concerned.

#### Transfer of data

The Data Controller does not transfer personal data to third countries or international organizations.

#### Rights of the data subject

Pursuant to Articles 15 - 22 of the Regulation, we inform you that with regard to the processing of your personal data, you may exercise your rights: right of access to personal data; right to rectification and integration of personal data; right to erasure of data ("right to be forgotten"); right to restriction of processing; right to lodge a complaint with the Guarantor for the Protection of Personal Data, following the procedures and directions published on the official website of the Authority <a href="https://www.garanteprivacy.it">www.garanteprivacy.it</a>; right to data portability; right not to be subjected to a decision based solely on automated processing, including profiling; right to withdraw consent at any time.

The exercise of the rights is not subject to any formal constraints and is free of charge.

#### Methods of exercising rights

The interested party may exercise rights at any time by sending:

- a registered letter with return receipt to Formula Imola S.p.a 40026 Imola (BO), Piazza Ayrton Senna da Silva;
- an e-mail to the certified e-mail address: info@pec.autodromoimola.it.

#### DECLARATION OF CONSENT FOR PROMOTIONAL AND ADVERTISING MATERIAL

The undersigned declares his/her specific consent for the processing of personal data that may be processed by Formula Imola S.p.A, as Data Controller, for sending promotional and advertising material. The undersigned declares that he/she has received complete information pursuant to Articles 13 and 14 of the EU Regulation 2016/679, and expresses his/her consent to the processing of the data inherent to the purposes outlined above.

	□ICONSENT	□ I DO NOT CONSENT
rlace,//		
		Signature

F





# INFORMED CONSENT AND DECLARATION REGARDING THE USE OF FUNCTIONAL POLE OF IMOLA'S CIRCUIT (HEREINAFTER ALSO REFERRED TO AS THE "CIRCUIT")

On the following days		
The Undersigned (surname)	(n	ame)
born in		on//
residing in		
address		post code
phone/mobile phone no		
holder of a driving license class		
holder of a licence n.		ASN
Car	plate	

#### **DECLARES**

- to have examined the current condition of the track and of the technical support services available at the Circuit, including the applied safety measures, and to have ensured its efficiency and compliance with the Undersigned's requirements, and to therefore release Formula Imola S.p.A., as renter, Con.Ami as concessionaire of the Functional Pole International Circuit Enzo and Dino Ferrari and the Municipality of Imola as the Circuit owner in the widest possible manner, personally and on behalf of his successors or assignees in any way, from any consequence resulting from the planned activities, including incidents and/or accidents caused by the condition of the track, equipment and Circuit services;
- 2. to have examined the provisions contained in the General Regulations of the Circuit, which make an integral part hereof, and to be aware that the terms and provisions of the General Regulations are affixed on the notice board in the paddock area and available online at www.autodromoimola.it, and in particular to be familiar with the rules and precautions that track users are expected to observe, accept them all unconditionally and undertake to observe them;
- 3. to be aware of the provisions of the current legislation regarding the containment and management of the epidemiological emergency from COVID-19 and to abide by and comply with the provisions of the current reference discipline; furthermore, declares under its own responsibility:
  - not to be subjected to the measure of quarantine (even voluntary) or not to be, at the moment, positive for COVID 19;
  - not to have symptoms such as conjunctivitis, fever higher than 37.5 °, cough or breathing difficulties or any other symptoms presumably attributable to COVID-1 9 infection;
  - not to have been in close contact with a person and / or family member affected by COVID-19 in the last 14 days (as defined in the directive of the Ministry of Health of 22.02.2020 Coronavirus COVID-19);
  - to be aware of the contagion containment measures in force today and to have complied with the provisions issued by the competent authorities such as quarantine, social distancing, use of masks and more;
- 4. to be in perfect physical and mental health conditions and not to use any substances (alcohol, drugs, medications etc.) likely to affect or alter efficiency and to be in possession of a valid medical certificate certifying his physical and mental health with what foreseen by the health dm dated 24<sup>th</sup> April 2013 and by art. 42bis dd.l. 21<sup>st</sup> June 2013 n. 69 and to therefore release Formula Imola S.p.A., Con.Ami and the Municipality of Imola from any liability for any physical problems which he may experience during the performance of the planned activities;
- 5. to be the holder of a currently valid driving license and to have an adequate information and training on the specific risks of the activity undertaken on the track;
- 6. to have an available vehicle which must be ideally suitable for the planned activity and to undertake to wear special technical gear and suitable protectors during on-track activities;
- 7. not to let any other person access the track with the above specified vehicle, hereby undertaking to accept all connected responsibilities and any civil, administrative or criminal penalty resulting from failure to comply with this rule;
- 8. to undertake to complete the first few laps around the track at low speed for sighting purposes only, and to hereby acknowledge that continuing in the performance after the first sighting laps implicitly indicates that perfect familiarity with the track has been acquired and to be aware of its technical difficulties and to be able to carry out the planned activity:
- 9. to have adequate insurance coverage against all risks (including the risk of death, partial or total permanent disability) as well as third-party liability insurance without the right of recourse in accordance with art. 1916 of the Italian Civil Code;
- 10. to be fully informed of the noise restrictions contained in the Act no. 447/1995, the Presidential Decree no. 304/2001 and the dispositions contained in the acoustic classification plan of Imola's Municipality (available on the website <a href="http://trasparenza.nuovocircondarioimolese.it/imola/amministrazione-trasparente/pianificazione-e-governo-del-territorio/nuova-pianificazione-adottata-psc-rue-ca/approvazione">http://trasparenza.nuovocircondarioimolese.it/imola/amministrazione-trasparente/pianificazione-e-governo-del-territorio/nuova-pianificazione-adottata-psc-rue-ca/approvazione</a>) to authorize that the vehicle used be subjected to a verification on the effective acoustic emissions generated and to be aware, and accept, a fixed system monitoring the entries which measures the leq (A) for each hour of activity, the daily average of the period from 9 a.m. to 6.30 p.m. and theperiod from 6 a.m. to 10 p.m. and a dynamic system which measures the emissions, and that, in case values are exceeded or the detection of a tendential exceeding, Formula Imola S.p.A. has the right to suspend and/or interrupt the activity going on without having to pay any compensation and/or damages;
- 11. to use the track at his own risk and peril and to be in any case fully aware of and to declare to expressly and knowingly accept all the risks connected with the performance of the planned activity, also with reference to the simultaneous presence of other vehicle drivers/riders on the track, being aware that any activity within the Circuit will be performed at his own risk and peril and expressly declaring, for all intents and purposes, to explicit acceptance of the performance of the planned activity on his own exclusive





responsibility, experiences and / or knowledge. In this logic, he declares to know and accept the presence on the track of other drivers with vehicles, whose behavior may constitute a source of risk and whose responsibility, in the hypothesis, is in no way attributable to Formula Imola S.p.a .;

- 12. to observe correct, loyal and responsible behavior on the track towards the other drivers of vehicles and the personnel in charge, in addition to respect the signals of the track marshals under penalty of immediate exclusion from the day's activities which may be unquestionably sanctioned by Formula Imola S.p.a.;
- 13. to be fully aware that:
  - it is strictly forbidden to reverse or turn in the opposite direction to that envisaged; moreover, it is forbidden to pause or stop on the track and in the event of a forced stop, the vehicle or motor vehicle must be pushed to the side of the track and in any case out of the trajectories of any other users. In this case, it is required to facilitate the movement of the vehicle by assisting the marshals or, when unable, by reporting the obstacle immediately;
  - if an obstacle of any nature is seen or it is verified that the track conditions are not suitable for the test +being carried out, you are immediately required to inform the nearest safety and rescue officer; if one fails to notify the persons in charge, the perfect state of the structure is approved;
  - it is forbidden to make supplies or repair inside the track and it is also strictly forbidden to cross the track on foot with the vehicle or motor vehicle except at the times permitted and specifically regulated;
  - on the track it is strictly forbidden to perform any kind of stunt with one's own vehicle that could create danger for oneself and for other users. Violators will be immediately invited to return to the pits and subsequently they may be prevented from participating in subsequent test sessions and more generally, the use of the track itself in the future;
- 14. to release, in the widest possible manner, personally and on behalf of his successors or assignees in any way, Formula Imola S.p.A., Con.Ami and the Municipality of Imola, from any consequence without any exception whatsoever, for the Undersigned and for any third party resulting from accidents, incidents and from subsequent activities (including, but not limited to, fire fighting, emergency care and rescuing activities etc.) and to release in the widest possible manner, personally and on behalf of his successors or assignees in any way, Formula Imola S.p.A., Con.Ami and the Municipality of Imola, the Circuit personnel and other members of the organisation, including all the persons appointed by them to carry out tasks within the Circuit and/or to assist in the performance of such tasks, from the obligation to pay any sums of money by way of compensation for damages, indemnification, reimbursement etc. both for the undersigned person and for any third party in the event of accidents, incidents and any subsequent activities, whatever the duration, outcome and/or consequences of such events, which may occur during the planned activities, and this notwithstanding the cause of the accident, incident and/or injury including accidental occurrences and cases of force majeure and notwithstanding the party deemed responsible, be it Formula Imola S.p.A., Con.Ami and the Municipality of Imola, their respective organisations, employees and appointed persons, and more generally, any other person concerned, including through negligence, and including any occurrence during the performance of any activities subsequently to the accident, incident and/or injury;
- 15. to be aware of and undertake to comply with the prohibition (Article 8.2 of the General Regulations of the International Circuit Enzo and Dino Ferrari in Imola) to leave waste inside the circuit, even of a special nature, such as, for example: tires, batteries, containers containing oil / petrol and parts of the vehicle in general etc. The materials intended to be disposes must be properly disposed of at your own care and expense. In the event that this is not respected, there is an obligation to reimburse the disposal costs to Formula Imola S.p.a.. Furthermore, Formula Imola S.p.a. reserves the right to make an appropriate report to the supervisory authorities in charge, reserving the right of recourse against the responsible party or the person to whom has been granted the temporary use of the Circuit, should it be exposed for this reason to the payment of a penalty;
- 16. to accept to fully and exclusively repay any damages caused, either directly or indirectly during tests, to the facilities of the Circuit "Enzo e Dino Ferrari" of Imola, to other drivers/riders, to their vehicles and property, to third parties without any exceptions, be they spectators, passengers, guests or other persons carrying out any activity or happening to be at the Circuit for any reason (including photographers, press officers or other persons carrying out commercial and/or professional tasks) or members of the organisation, and including any other persons appointed by them to carry out tasks or functions at the Circuit and/or assist in the performance thereof (including, but not limited to, track marshals, fire-fighting personnel, medical and health care professionals, photographers, press officers, media workers etc.) as well as their property, and to hereby release Formula Imola S.p.A., Con.Ami and the Municipality of Imola, in the widest possible manner, personally and on behalf of his successors or assignees in any way, from each and any connected liability, and holding them harmless from any claim for damages which may be submitted to them by third parties and assignees for the above mentioned reasons, and undertake to indemnify them for all the expenses and charges incurred by them for any reason in the interest of the Undersigned;
- 17. to be aware that the parking and paddock areas located inside the Circuit are not guarded, and to therefore release Formula Imola S.p.A., Con.Ami and the Municipality of Imola from any responsibilities in connection with thefts, damaging and/or loss of any equipment or material left or stored at the Circuit;
- 18. to accept, without raising any exception or submitting damage or indemnification claims, that Formula Imola S.p.A., if necessary and at its own exclusive discretion, may modify, revoke or suspend, even during ongoing activities, the rules governing the use of the track and of other circuit facilities;
- 19. that the activity is with character (please tick the type of activity):

competitive sport; non competitive sport; unorganized recreational ludic; working;

- and, if requested, provides to show to Formula Imola S.p.A. copy of its own medical certificate of physical fitness;
- 20. the undersigned also declares to have been informed by the Data Controller that any processing of its personal and / or health-related data is necessary in order to prevent contagion from the so-called Coronavirus, so as to protect the safety of individuals, as a fulfilment related to the anti-contagion security protocols adopted by the Company pursuant to art. 1 paragraph 1, letter z) et gg) d.l. n. 19/2020 and its implementation measures and art. 1, paragraph 14, d.l. n. 33/2020 (as specified in the shared regulatory protocol of measures to combat and contain the spread of Covid-19 in the workplace dated 14 March 2020 updated on 24 April 2020). The legal basis is therefore the need for processing for the execution of a task of public interest to which the Data Controller is invested and, with specific regard to data relating to health (so-called details), for the acquittal of the obligations of the Data Controller. in the field of labor law and social security and social protection.





21. the undersigned declares to have read the information on the processing of personal data pursuant to European Regulation 679/2016 and Legislative Decree 196/2003 as amended by Legislative Decree 101/2018. The complete information on the processing of personal data follows this document and can in any case be viewed with the relevant updates on the website https://www.autodromoimola.it

in case of underage people t	he declaration has to be signed by both sides inv	<u></u>
	Legible Name and Surname of parent (minors only)	Legible Name and Surname of parent (minors only)
(Signature)	(Signature)	(Signature)
		ne Italian Civil Code: 1) track status and safety; 2)
efficiency; 7) vehicle liability; 8) re exercise of activities; 12) behavior	) anti Covid-19 regulation; 4) health status and physical fitne cognition and confirmation of activities; 9) rct insurance pol on the track; 13) special provisions of the track 14) release ion and suspension of activities; 18) activity characteristics;	ess certification; 5) license or driving title; 6) vehicle licy; 10) acoustic discipline; 11) physical risks and from liability; 15) assumption of compensation; 16)
efficiency; 7) vehicle liability; 8) re exercise of activities; 12) behavior parking; 17) suppression, interrupt	cognition and confirmation of activities; 9) rct insurance pol on the track; 13) special provisions of the track 14) release	ess certification; 5) license or driving title; 6) vehicle licy; 10) acoustic discipline; 11) physical risks and from liability; 15) assumption of compensation; 16) 19) privacy statement EU Regulation 679/2016.
efficiency; 7) vehicle liability; 8) re exercise of activities; 12) behavior parking; 17) suppression, interrupt	cognition and confirmation of activities; 9) rct insurance pol on the track; 13) special provisions of the track 14) release ion and suspension of activities; 18) activity characteristics;	ess certification; 5) license or driving title; 6) vehicle licy; 10) acoustic discipline; 11) physical risks and from liability; 15) assumption of compensation; 16) 19) privacy statement EU Regulation 679/2016.





#### PERSONAL DATA PROCESSING INFORMATION

Formula Imola S.p.A, as Data Controller of personal data pursuant to art. 4 and art. 13 of the EU Regulation 2016/679, would like to inform you that it will process your personal data manually and/or with the support of IT means for the purposes indicated below

# **Data Controller and DPO (Data Protection Officer)**

The Data Controller is Formula Imola S.p.A., with registered office in 40026 - Imola (BO), Piazza Ayrton Senna da Silva n. 1, P.I. 02823951203,

pec: info@pec.autodromoimola.it. The data controller has appointed a DPO (Data Protection Officer), lawyer Chiara Ciccia Romito who can be contacted at the e-mail address dpo@autodromoimola.it.

# Type of data processed

The personal data being processed are identification data (name, surname), contact data (address and place of residence, telephone and personal email) and data relating to the possession of the driving license, the issuing body, the expiry date. , the driving license and the vehicle category and license plate.

# Purpose of data processing

The personal data you provide will be processed for related purposes:

- 1. to carry out competitive sports activities; non-competitive sports; unorganized recreational ludic and working within Imola Circuit;
- 2. the fulfillment of legal obligations under the fiscal and tax legislation;
- 3. sending, by means of paper and / or digital means, promotional and advertising material, opinion polls regarding the activity of the Circuit and for communication and transmission to our commercial partners.

## Legal nature of the conferment

The provision of data by the interested party for the pursuit of the purposes referred to in points 1) and 2) is mandatory; while the provision of data for the purpose referred to in point 3) is optional, however, in the event of failure to provide it, the holder will be unable to carry out the processing operations connected to this purpose.

#### Legal basis of the processing

The legal basis of the processing for the purposes referred to in point 1) is for the fulfilment of contractual services on request of the party pursuant to art. 6 lett. b) EU Reg. 679/2016; the legal basis of the processing for the purposes referred to in point 2) is represented by the fulfilment of a legal obligation pursuant to art. 6 lett. c) EU Reg. 679/2016; the legal basis of the processing for the purposes referred to in point 3) is in the consent expressly expressed by the interested party, which can be revoked at any time, as required by art. 6 lett. a) EU Reg. 679/2016.

## Categories of addressees of personal data

The data processed will not be disclosed to third parties. In addition to the data controller, the recipients of the acquired data may in any case be:

- entities, professionals, companies or other structures in charge of processing related to the fulfilment of administrative, accounting and management obligations related to the ordinary performance of our economic activity;
- public authorities and administrations for purposes related to the fulfilment of legal obligations or to subjects entitled to access it by virtue of the provisions of the law, regulations, community regulations;
- banks, financial institutions or other subjects to whom the transfer of the aforementioned data is necessary for the performance of our company's business in relation to our fulfilment of the contractual obligations assumed towards vou:
- business partners carrying out activities strictly connected and / or complementary to the services offered and / or made available by Formula Imola S.p.a, such as furniture suppliers, hotel accommodation suppliers and technical structure suppliers.

The list of data processors is available on request.

### Methods of data collection and storage times

The personal data collected will be processed in compliance with the principles of lawfulness, correctness and transparency and in any case in such a way as to guarantee their security and maximum confidentiality. Your data will be stored in a form that allows identification of the same for a period of time not exceeding the achievement of the purposes for which the data were collected. The personal data collected for the purposes referred to in point 1)





will therefore be kept for the time necessary to pursue the legitimate interest of the holder and in any case always in compliance with the limitation principle. The data strictly necessary for tax and accounting obligations, once the purpose for which they were collected no longer exists, will be kept for a period of 10 years as enshrined in art. 2220 of the Italian Civil Code The personal data collected for the purposes referred to in point 3) will be processed for the time strictly necessary to pursue the purposes, in any case not exceeding 24 months, and / or until the express withdrawal of consent by the interested party takes.

#### **Data transfer**

The Data Controller does not transfer personal data to third countries or to international organizations.

#### Rights of the interested party

Pursuant to articles 15 - 22 of the Regulations, we inform you that with regard to the processing of your personal data, you can exercise your rights: right of access to personal data; right of rectification and integration of personal data; right to delete data ("right to be forgotten"); right to limitation of processing; the right to lodge a complaint with the Guarantor for the protection of personal data, following the procedures and indications published on the official website of the Authority www.garanteprivacy.it; right to data portability; right not to be subjected to a decision based solely on automated processing, including profiling; right to withdraw consent at any time. The exercise of rights is not subject to any formal constraints and is free.

# How to exercise the rights

The interested party may at any time exercise its rights by sending:

- a registered letter with return receipt to Formula Imola S.p.a Piazza Ayrton Senna da Silva n. 1 40026 Imola (BO)
- an e-mail to the pec address: info@pec.autodromoimola.it

# DECLARATION OF CONSENT FOR SENDING PROMOTIONAL AND ADVERTISING MATERIAL

The undersigned declares his specific consent for the processing of personal data that may be processed by Formula Imola S.p.A, as Data Controller, for sending promotional and advertising material. The undersigned declares to have received complete information pursuant to art. 13 and 14 of EU Regulation 2016/679, and expresses consent to the processing of data relating to the purposes above described.

	☐ I AUTHORIZE	□ I DO NOT AUTHORIZE	
In Signature	<u>,                                     </u>	Signature	







**Attachment 3** 

# TO BE REQUESTED FROM THE CUSTOMER WHO INSTALLS STRUCTURES IN IMOLA CIRCUIT

(The structure means: gazebo-tent structure-boxes over 80 cm - tents - stands)

- Executive project, complete with plans, prospects and quoted sections, signed by a qualified technician compliant with the installed structure (the project must show precisely the installed structure)
- Calculation report signed by a qualified technician drawn up in accordance with the Decree of the Ministry of Infrastructure and Transport on January 14, 2008, New Technical Construction Standards (wind for Imola 25 meters per second)
- 3) Valid certifications attesting to the fire reaction class of furnishing materials. The certification includes the declaration of conformity, the transport document and the Ministerial approval certificate. The approval code must be indicated in all certificates
- 4) In the case of suspended structures, report on suspended loads, signed by a qualified technician, drawn up pursuant to the Circular of the Ministry of the Interior No. 1689 on 01 April 2011.
- 5) Project of temporary electrical systems

At the end of the installation the following documents must be required:

- 1) Static testing drawn up by a qualified technician, registered for 10 years in the professional register, who has not intervened in the design, calculation and construction management of the structure.
- 2) Certification of correct assembly of the structures signed by the manager of the company that carried out the installation (end of set-up)
- 3) In the case of suspended structures, certification referred to in point 3 of the Circular of the Ministry of the Interior No. 1689 of 01 April 2011 signed by a qualified technician
- 4) In the case of suspended structures, certification referred to in point 4 of the Circular of the Ministry of the Interior No. 1689 of 01 April 2011 signed by the person in charge of the event
- 5) Declaration of conformity of temporary electrical systems pursuant to Law 37/2008 amber of Commerce certifying the possession by the installation company of the requirements for the construction of the systems.
- 6) Declaration of correct installation of furnishing materials (p.v.c., carpet, p.v.c. shells) in the DIC.PROD.2014 model of the Fire Brigade, signed by a qualified technician





Allegato 5



# INFORMAZIONI PER LA RICHIESTA DI AUTORIZZAZIONI TEMPORANEE PER L'UTILIZZO DI FREQUENZE AD USO PRIVATO

Si riportano qui di seguito i link relativi al sito internet del Ministero delle Sviluppo Economico da cui scaricare i moduli e le istruzioni per le richieste di **autorizzazioni temporanee di frequenza ad uso privato.** 

https://www.mise.gov.it/index.php/it/comunicazioni/servizi-alle-imprese/autorismi-temporanee-usofrequenze/autorizzazione-temporanee-frequenze-uso-privato

Come potrete verificare è necessario che l'utente invii il modulo prescritto, compilato in ogni sua parte, all'indirizzo di posta elettronica <a href="mailto:frq.temp@mise.gov.it">frq.temp@mise.gov.it</a>, riservato alla ricezione delle richieste (\*).

# (\*) Avvertenze

- Inviare la richiesta, preferibilmente, 15 giorni prima rispetto al giorno in cui si intende usare lefrequenze, per consentire l'esame radioelettrico ed i necessari coordinamenti con i gestori dellebande di frequenza;
- > Indicare nel modulo un indirizzo e-mail supplementare;
- Indicare sempre nell'oggetto di ogni corrispondenza il numero identificativo che il Ministerocomunicherà all'utente alla ricezione della domanda.

Attachment 5



# RADIO FREQUENCIES REQUEST FOR TEMPORARY ATTENDANCE AUTHORIZATION FOR PRIVATE USE

The below link to unload the form for the above request:

https://www.mise.gov.it/index.php/it/comunicazioni/servizi-alle-imprese/autorismi-temporanee-usofrequenze/autorizzazione-temporanee-frequenze-uso-privato

Once the form is filled up it has to be sent to the e-mail address: frq.temp@mise.gov.it

# **Instructions:**

- > Send the request, preferably, 15 days before the day on which you intend to use the frequencies, to allow the radioelectric examination and the necessary coordination with the frequency band managers;
- Indicate in the form an additional e-mail address;
- Always indicate in the subject of each correspondence the identification number that the Ministry will communicate to the user upon receipt of the application.





#### ANNEX A

This document is an integral part of the Box Assignment Communication for the IMOLA ACI Racing WE 1 2023 scheduled from 19 to 23 April 2023, and define the methods to be observed during the entire period of carrying out activities at the Enzo and Dino Ferrari Racetrack in Imola, coinciding with the construction site work for the construction of the "walkway".

- 1. In order to eliminate the interference with the construction site activities, present in the Paddock area in adherence to the entrance box, you have the following:
- 2. Access and exit from the pits must be exclusively from the pit line, even in case of emergency, identifying the meeting point in front of the box in use .
- 3. It is forbidden for any reason to use the outputs on the paddock side, which are however forbidden with the electric control lock of the door opening, and door locking.
- 4. Signs must be indicated by means of signs.

Failure to comply with the terms may result in the suspe	ension of your activities.
These provisions shall be communicated to all personne	l concerned.
Imola, 23/03/2023	<del></del>
The undersigned as responsabile/	ofI
declare that I will inform all staff of the above provisions	, and I will monitor their timely compliance.
<u>.</u>	